

2026-27 Community Small Grants - New Group Start Up Application

Form Preview

Eligibility

* indicates a required field

Applicants: Please Note

Before completing this application form, you should have read the relevant section of the [Community Small Grants Guidelines](#).

Applications must be submitted by **31 May 2027** to be considered for funding in the 2026-2027 financial year.

Community Small Grants - New Group Start Up Support category. This one-off funding opportunity is designed to support the establishment of new community groups in Kingston, that reflect the diversity of our community. Each group is eligible to receive a start-up grant once only. Once your group is set up as an incorporated not-for-profit, you may be eligible to apply for other grant opportunities within the Kingston Grants Program.

Please quote the application number below for all enquiries:

Program

This field is read only.

Application number

This field is read only.

Confirmation of Eligibility

This section of the application form is designed to help determine your eligibility for this grant stream. It is important that you read and understand the Confirmation of Eligibility and acknowledge that you meet the criteria.

Applicants must:

- Be registering as not-for-profit and managed by a volunteer board/committee of management
- Be located in the City of Kingston; or if located outside of Kingston, be able to demonstrate significant benefit to the Kingston community
- Align with the key directions of the [Council & Wellbeing Plan 2025-29](#)
- Align with the purpose and requirements of this grant stream
- Submit a complete application, including attachments or other supporting information requested by Council
- Have set up a bank account in the group's name (ie: no personal bank accounts)
- Adhere to the [Victorian Child Safe Standards](#) (if applicable)

If you have any questions regarding these eligibility criteria, please contact the Community Grants team on **1300 653 356** or email community@kingston.vic.gov.au.

I confirm the above eligibility *

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☐ Yes

You must confirm that all statements above are true and correct

Applicant Details

* indicates a required field

Applicant contact *

First Name

Last Name

Phone number *

Must be an Australian phone number.

Mobile number preferred

Email address *

Must be an email address.

Applicant website

If applicable

Name of group *

Organisation Name

Meeting address or proposed meeting address *

Address

Address where organisation meets / undertakes its activities

Postal address

Address

Number of members in your group/organisation *

Must be a number.

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Number of members who are Kingston residents *

Must be a number.

Funding Details

* indicates a required field

Description of funding request *

Word count:

Must be no more than 250 words.

Outline the purpose of your group. Why is this group needed in Kingston? How does your group align with the City of Kingston's outcomes - livability; environmentally sustainable; public health and wellbeing; connected, diverse and inclusive; economic prosperity; and informed and empowered?

Proposed start date of activity

Must be a date.

Must be after 1 July 2026 and before 30 June 2027

Activities

Describe the steps you will take to establish your new group. i.e. register for incorporation, purchase insurance, hire a venue for your first year of operation.

Activity

One item per row. Must be no more than 20 words.

Budget

* indicates a required field

Total amount requested *

\$
What is the total financial support you are requesting in this application? (maximum amount is \$2,000)

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Please outline the expected expenditure associated with establishing your group (for example, incorporation fees, insurance or equipment).

Please Note:

- 1. **GST does not apply to Kingston City Council grant payments**
- 2. **Quotes MUST be provided for all expenditure items for which grant funding is being requested from Council. Quotes are not required for expenditure items that will be funded from other sources**

Expenditure Description	Expenditure Amount (\$)	Funding source i.e. Council or other	Quotes
			Upload quotes for items to be funded by Council
	\$		
	\$		
	\$		

Budget Totals

Total expenditure amount This number/amount is calculated.

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if funding is approved, I will be required to accept the terms and conditions of the grant as outlined in the letter of approval and/or funding agreement

I agree * ☐ Yes

I certify that grant funds will not directly benefit family members, friends or related parties of the applicant

I agree * ☐ Yes
☐ No

If no, please provide details *

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Name *

Date *

Must be a date

Applicant Feedback

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback

Please indicate your experience with the online application process and form

- ☐ Positive
- ☐ Neutral
- ☐ Negative

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider

Information Privacy

Kingston City Council is committed to protecting your privacy. The personal information requested on this form is being collected by Kingston City Council for the purpose of grant administration and/or any other directly related purpose. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If you wish to alter any of the personal information you have supplied, please contact Kingston Grants Officers on 1300 653 356 or email community@kingston.vic.gov.au

A full copy of our Privacy Policy may be obtained from the Kingston website: www.kingston.vic.gov.au/Contact-Us/Privacy.

Non-personal information provided, along with general information about your grant, may be used in public Council reports. Personal and applicant financial information will remain confidential.

Applicant Demographics

This section is not compulsory

The City of Kingston is committed to making our grants program accessible and inclusive for people of all genders, ethnicities, sexual orientations, abilities, and ages. We invite you (the applicant) to provide your demographic information to help us improve the accessibility of our program.

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This information is **not** used to assess your application.

What is your age group?

- ☐ Under 18
- ☐ 18-25
- ☐ 26-35
- ☐ 46-55
- ☐ 56-65
- ☐ 66-75
- ☐ 76-85
- ☐ 86+
- ☐ Prefer not to say
- ☐ Other:

How do you describe your gender?

- ☐ Man/Boy
- ☐ Woman/Girl
- ☐ Non-binary/gender diverse
- ☐ Prefer not to say
- ☐ Other:

Do you identify as:

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Person with disability
- ☐ Culturally and linguistically diverse
- ☐ Part of the LGBTQIA+ community
- ☐ Prefer not to say
- ☐ Other: